



**ONE CITY,
ONE HEART**



SPORT ENTRIES MANUAL



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1. Introduction

Sport Entries is the official registration process for athletes selected and qualified to participate in the European Youth Olympic Festival (EYOF). The Sport Entries procedure ensures that only eligible athletes and qualified teams, that are confirmed by their respective National Olympic Committees (NOCs) to represent their nation in accordance with the rules of the European Olympic Committees and International Sport Federations (IF), are formally “entered” to participate in the EYOF.

This manual is designed to provide NOCs with the EYOF Sport Entries process and relevant policies for completing the online registration for athletes participating in the EYOF Maribor 2023.

1.1. Athlete Eligibility

Participation in the EYOF Maribor 2023 is open to all European young athletes nominated by their National Olympic Committee, to specific provisions to the contrary implemented by the EOC Executive Committee, to the current EYOF Charter and EOC regulations on age categories and quotas published for each EYOF edition. The criteria for the qualification of athletes/teams are in the remit of the respective NOCs with the exception of team sports where the qualification systems/criteria are set up by the respective IF/EFs.

Any competitor in the EYOF must be a national or citizen of the country or territory of the NOC that is entering him/her or have the right of being a national or citizen of such country when the competitor reaches the legal age of majority. In any case, the NOC must, on the request of the OC or the EOC, duly prove the nationality, citizenship or right to obtain the one or the other by the competitor. An NOC that wishes to enter an athlete who does not meet these criteria, must submit a written and detailed request to the EYOF CoCom not later than four months before the date of the Opening Ceremony. The EYOF CoCom will make a recommendation to the EOC Executive Committee, which will at its sole discretion decide whether the request can be accepted or not.

Eligibility is checked before the start of the competitions in a manner decided by the governing sport federations or the TDs. Please note that no exceptions can be made and persons not compliant with the rules above or age categories presented in the **Sport Data Overview** will not be able to participate.

For all athlete entries, it is the NOC’s responsibility to strictly abide participation criteria set up for the EYOF Maribor 2023.

2. Sport Entries Process

After “Registration and accreditation”, Sport Entries Process is one of the final steps NOCs need to take to ensure their athletes are registered for their sports:

- Is part of Short List process.
- Only athletes registered on the Long List can be added.
- Represents the official entries of competing athletes and teams.
- Can be managed, reviewed and confirmed only through GMS.
- Allows entry of an athlete to one or more events according to the regulations of each sport.
- Specific data required by sport must be submitted together with athlete’s inscription.
- Must be concluded by 10 July 2023, at 23:59 Slovenian Standard time (GMT+2).

It is each NOC’s responsibility to review its entries before the final submission and from 11 July 2023 the GMS will be restricted to read-only. NOCs will still be able to view their entries but will no longer be able to edit entries. From 11 July 2023 no further entries will be accepted and Late Athlete Replacements will only be allowed in exceptional cases.

In order to compete at the EYOF Maribor 2023, all athletes must be entered by name in the disciplines and/or events in which they will participate. The Online Sport Entries System (eSEQ) will enable NOCs to submit their sport entries by entering athletes into events for which they are eligible. The eSEQ will be pre-populated with athletes’ data from the Accreditation System. NOCs will have to register their athletes in two stages:

- Stage One – Register all potential athletes and team officials through the Games Management System (GMS/eACR; <https://gms.european-games.org/gms>) by 26 June 2023; it is very important to register all potential athletes.
- Stage Two – Register confirmed athletes in the specific sport/discipline/event(s) through the eSEQ by 10 July 2023.

All entries will be verified and approved by EYOF Maribor 2023 Organising Committee in consultation with the respective International/European Federations to ensure that the eligibility requirements have been met. All entered athletes and teams must be eligible and must respecting the quotas per discipline/event and per NOC. Please refer to the Sport Data Overview document for information on athletes’ quotas and eligibility requirements.

EYOF Maribor 2023 will not accept entries submitted after the 10 July 2023 deadline.

3. Sport-Specific Information By Discipline / Event

This chapter details the information required from NOCs for each athlete and/or team entered into the EYOF Maribor 2023 and is divided into sections covering each sport and discipline.

The Sport Data Overview provides an overview for each sport/discipline/event at EYOF MARIBOR 2023 that requires an entry.

Individual inscriptions

Individual inscriptions are required for all athletes participating in an individual event. NOCs will be able to choose the event in which they wish to enter a specific athlete and add the required discipline/event specific data to the athlete's profile. Then the eligible athlete must be submitted to Sport entries.

Group inscriptions

Group inscriptions are required for all disciplines/events where two or more athletes combine to represent their NOC. If an athlete is competing in both an individual event and a team event, they must be inscribed separately for each event (unless otherwise stated) and as final step, athletes and teams must be individually submitted to Sport entries.

3.1. ARTISTIC GYMNASTICS

3.1.1. Available inscriptions:

- Boys Artistic Gymnastics
- Girls Artistic Gymnastics

By inscribing an athlete in boys or girls Artistic Gymnastics event you register him or her in below mentioned individual and group events following current regulations stipulated in the Sport Technical Manual for Artistic Gymnastics.

INDIVIDUAL	
Boys	Girls
Floor	Floor
Pommel Horse	Vault
Rings	Uneven Bars
Vault	Beam
Parallel Bars	All-Around
Horizontal Bar	
All-Around	

GROUP	
Boys	Girls
Team	Team
Mixed team final	

3.1.2. Eligibility requirements

Age requirements:

- Boys – to be eligible to participate in ARTISTIC GYMNASTICS in the EYOF MARIBOR 2023, athletes must be born on or between 01/01/2006 and 31/12/2007.
- Girls – to be eligible to participate in ARTISTIC GYMNASTICS in the EYOF MARIBOR 2023, athletes must be born on or between 01/01/2008 and 31/12/2009.

Athlete's quota:

- 3 boys
- 3 girls

3.1.3. Sport Entry data fields

Athlete's Specific Data Fields:

- Athlete – choose individual athlete for the event.
- Height (cm) – enter the athlete's height in centimetres.
- Weight (kg) - enter the athlete's weight in kilograms.
- IF number (= FIG License number) – please enter valid athlete's FIG License number.



3.2. ATHLETICS

3.2.1. Available inscriptions

INDIVIDUAL	
All events for both boys and girls unless indicated with (B) or (G).	
100 m	High Jump
200 m	Long Jump
400 m	Triple Jump
800 m	Pole Vault
1500 m	Shot Put
3000 m	Discus
110 m (B) hurdles	Hammer
100 m (G) hurdles	Javelin
400 m hurdles	Decathlon (B)
2000 m steeplechase	Heptathlon (G)
	5000 m Race Walking

GROUP	
Boys	Girls
Medley relay (100, 200, 300, 400 m)	

3.2.2. Eligibility requirements

Age requirements:

- Boys and girls – to be eligible to participate in ATHLETICS in the EYOF MARIBOR 2023, athletes must born on or between 01/01/2006 and 31/12/2007.

Athlete's quota:

- 28 athletes (boys and/or girls)
- The maximum number of events that an athlete per NOC can compete in is two individual events plus the relay.
- Only one athlete may be entered per individual event and one team per relay per NOC.

3.2.3. Sport Entry data fields

Athlete's Specific Data Fields:

- Athlete – choose individual athlete for the event.
- Height (cm) – insert the athlete's height in centimetres.
- Weight (kg) – insert the athlete's weight in kilograms.
- Season's best – insert the best season result.
- Venue of Season's best – insert the location/venue.
- Date of Season's best – choose the date from the pop-up menu.
- Personal best – insert the personal best result.
- Venue of Personal best – insert the location/venue.
- Date of Personal best – choose the date from the pop-up menu.
- Federation – choose the athlete's federation from the available list in the pop-up menu.

Relay's Specific Data Fields:

- Season's best – insert the best season result.
- Venue of Season's best – insert the location/venue.
- Date of the Season's best – choose the date from the pop-up menu.



3.3. BASKETBALL 3x3

3.3.1. Available inscriptions

GROUP	
Boys	Girls
16 teams' tournament	16 teams' tournament

3.3.2. Eligibility requirements

Age requirements:

- Boys and girls – to be eligible to participate in BASKETBALL 3x3 in the EYOF MARIBOR 2023, athletes must be born on or between 01/01/2005 and 31/12/2006.

Athlete's quota

- 4 players boys
- 4 players girls

3.3.3. Sport Entry data fields

Athlete's Specific Data Fields:

- Athlete – choose individual athlete for the event.
- Height (cm) – insert the athlete's height in centimetres.
- Weight (kg) – insert the athlete's weight in kilograms.
- Jersey number – insert the athlete's uniform number.
- Profile link on play.fiba3x3.com – please enter actual URL link of the respective player's profile on play.fiba3x3.com

Team's Specific Data Fields:

- Uniform shirt Colour 1 - enter the dominant colour of the team's primary uniform shirt*.
- Uniform shorts Colour 1 - enter the dominant colour of the team's primary uniform shorts*.
- Uniform shirt Colour 2 - enter the dominant colour of the team's alternative uniform shirt*.
- Uniform shorts Colour 2 - enter the dominant colour of the team's alternative uniform shorts*.

** please write as "light blue" or "dark blue" ... not only "blue"*



3.4. HANDBALL

3.4.1. Available inscriptions

GROUP	
Boys	Girls
8 teams' tournament	8 teams' tournament

3.4.2. Eligibility requirements

Age requirements:

- Boys and girls – to be eligible to participate in HANDBALL in the EYOF MARIBOR 2023, athletes must be born on or between 01/01/2006 and 31/12/2007.

Athlete's quota:

- 15 players boys
- 15 players girls

3.4.3. Sport Entry data fields

Athlete's Specific Data Fields:

- Athlete – choose individual athlete for the event.
- Height (cm) – insert the athlete's height in centimetres.
- Weight (kg) – insert the athlete's weight in kilograms.
- Uniform number – insert the athlete's uniform number.
- Club – enter the name of the active athlete's sport club.
- Playing position – choose the athlete's playing position from the drop-down menu.

Team's Specific Data Fields:

- Uniform shirt Colour 1 - enter the dominant colour of the team's primary uniform shirt*.
- Uniform shorts Colour 1 - enter the dominant colour of the team's primary uniform shorts*.
- Uniform shirt Colour 2 - enter the dominant colour of the team's alternative uniform shirt*.
- Uniform shorts Colour 2 - enter the dominant colour of the team's alternative uniform shorts*.

** please write as "light blue" or "dark blue" ... not only "blue"*



3.5. JUDO

3.5.1. Available inscriptions

INDIVIDUAL	
Boys	Girls
-50, -55, -60, -66, -73, -81, -90, +90 kg	-40, -44, -48, -52, -57, -63, -70, +70 kg

GROUP Mixed team event	
Boys	Girls
-60, -81, +81 kg	-48, -63, +63 kg

3.5.2. Eligibility requirements

Age requirements:

- Boys and girls – to be eligible to participate in JUDO in the EYOF MARIBOR 2023, athletes must be born on or between 01/01/2006 and 31/12/2007.

Athlete's quota:

- 12 athletes (boys and/or girls)
- One athlete per NOC per weight category only.

3.5.3. Sport Entry data fields

Athlete's Specific Data Fields:

- Athlete – choose individual athlete for the event.
- Height (cm) – enter the athlete's height in centimetres.
- Weight (kg) - enter the athlete's weight in kilograms.
- IF number (= IJF JUDOBASE number) – please enter valid athlete's IJF JUDOBASE number.



3.6. MOUNTAIN BIKE

3.6.1. Available inscriptions

INDIVIDUAL	
Boys	Girls
Cross-Country	Cross-Country

3.6.2. Eligibility requirements

Age requirements:

- Boys and girls – to be eligible to participate in MOUNTAIN BIKE in the EYOF MARIBOR 2023, athletes must be born on or between 01/01/2007 and 31/12/2008.

Athlete's quota

- 1 boy
- 1 girl

3.6.3. Sport Entry data fields

Athlete's Specific Data Fields:

- Athlete – choose individual athlete for the event.
- Height (cm) – enter the athlete's height in centimetres.
- Weight (kg) – enter the athlete's weight in kilograms.
- IF number (= UCI ID number) – please enter valid athlete's UCI ID number.
- Federation – choose the athlete's federation from the available list in the pop-up menu.



3.7. ROAD CYCLING

3.7.1. Available inscriptions

INDIVIDUAL	
Boys	Girls
Individual Time Trial	Individual Time Trial
Individual Road Race	Individual Road Race

3.7.2. Eligibility requirements

Age requirements:

- Boys and girls – to be eligible to participate in ROAD CYCLING in the EYOF MARIBOR 2023, athletes must be born on or between 01/01/2007 and 31/12/2008.

Athlete's quota:

- 3 boys
- 3 girls

3.7.3. Sport Entry data fields

Athlete's Specific Data Fields:

- Athlete – choose individual athlete for the event.
- Height (cm) – enter the athlete's height in centimetres.
- Weight (kg) – enter the athlete's weight in kilograms.
- IF number (= UCI ID number) – please enter valid athlete's UCI ID number.
- Federation – choose the athlete's federation from the available list from the drop-down menu.



3.8. SKATEBOARDING

3.8.1. Available inscriptions

INDIVIDUAL	
Boys	Girls
Street	Street

3.8.2. Eligibility requirements

Age requirements:

- Boys and girls – to be eligible to participate in SKATEBOARDING in the EYOF MARIBOR 2023, athletes must be born on or between 01/01/2005 and 31/12/2009.

Athlete's quota:

- 1 boy
- 1 girl

3.8.3. Sport Entry data fields

Athlete's Specific Data Fields:

- Athlete – choose individual athlete for the event.
- Height (cm) – enter the athlete's height in centimetres.
- Weight (kg) – enter the athlete's weight in kilograms.
- Stance – please choose one option from the drop-down menu.



3.9. SWIMMING

3.9.1. Available inscriptions

INDIVIDUAL		
All events for both boys and girls unless indicated with (B) or (G).		
50 m freestyle 100 m freestyle 200 m freestyle 400 m freestyle 800 m (G) freestyle / 1500 m (B) freestyle	100 m breaststroke 200 m breaststroke 100 m backstroke 200 m backstroke	100 m butterfly 200 m butterfly 200 m individual medley 400 m individual medley

GROUP	
Boys	Girls
4x100 m freestyle relay 4x100 m medley relay 4x100 m medley mixed relay 4x100 m freestyle mixed relay	

3.9.2. Eligibility requirements

Age requirements:

- Boys – to be eligible to participate in SWIMMING in the EYOF MARIBOR 2023, athletes must born on or between 01/01/2007 and 31/12/2008.
- Girls – to be eligible to participate in SWIMMING in the EYOF MARIBOR 2023, athletes must born on or between 01/01/2008 and 31/12/2009.

Athlete's quota:

- 16 athletes (boys and/or girls)
- Two (2) athletes per NOC may be entered in each individual event but only one (1) athlete per NOC can advance from the heats.
- Each athlete can participate in two individual events, one (1) relay per gender and one (1) mixed relay per day.
- In the 800 m Freestyle Girls / 1500 m Freestyle Boys each NOC may enter two (2) athletes in each event, but only the fastest/highest ranked athlete in each event will be eligible to win medal.

3.9.3. Sport Entry data fields

Athlete's Specific Data Fields:

- Athlete – choose individual athlete for the event.
- Height (cm) – enter the athlete's height in centimetres.
- Weight (kg) – enter the athlete's weight in kilograms.
- Federation – choose the athlete's federation from the available list in the pop-up menu.
- Entry time – insert the athlete's entry time.
- Place of the entry time best – enter the location of the athlete's entry time.
- Date of the entry time best – enter the date of the athlete's entry time.
- Time of Personal best – insert the athlete's time of personal best.
- Place of the time Personal best – insert the location of the athlete's time of personal best.
- Date of the time Personal best – insert the date of athlete's time of personal best.

Relay's Specific Data Fields:

- Entry time – insert the relay entry time.
- Place of the entry time best – insert the location of the relay entry time best.
- Date of the entry time best – insert the date of the relay entry time best.



3.10. TENNIS

3.10.1. Available inscriptions

INDIVIDUAL	
Boys	Girls
Singles	Singles

GROUP	
Boys	Girls
Doubles	Doubles

3.10.2. Eligibility requirements

Age requirements:

- Boys and girls – to be eligible to participate in TENNIS in the EYOF MARIBOR 2023, athletes must be born on or between 01/01/2008 and 31/12/2009.

Athlete's quota:

- 2 boys
- 2 girls

3.10.3. Sport Entry data fields

Athlete's Specific Data Fields:

- Athlete – choose individual athlete for the event.
- Height (cm) – enter the athlete's height in centimetres.
- Weight (kg) – enter the athlete's weight in kilograms.
- Federation – choose the athlete's federation from the available list from the drop-down menu.



3.11. VOLLEYBALL

3.11.1. Available inscriptions

GROUP	
Boys	Girls
8 teams' tournament	8 teams' tournament

3.11.2. Eligibility requirements

Age requirements:

- Boys and girls – to be eligible to participate in VOLLEYBALL in the EYOF MARIBOR 2023, athletes must born on or between 01/01/2005 and 31/12/2006.

Athlete's quota:

- 12 players boys
- 12 players girls

3.11.3. Sport Entry data fields

Athlete's Specific Data Fields:

- Athlete – choose individual athlete for the event.
- Height (cm) – insert the athlete's height in centimetres.
- Weight (kg) – insert the athlete's weight in kilograms.
- Shirt number – insert the athlete's shirt number.
- Club – enter the name of the active athlete's sport club.
- Team Member – 1 (captain) – choose and insert the athlete in the role of the team captain.
- Playing position – choose the athlete's playing position from the drop-down menu.

Team's Specific Data Fields:

- Uniform shirt Colour 1 - enter the dominant colour of the team's primary uniform shirt*.
- Uniform shorts Colour 1 - enter the dominant colour of the team's primary uniform shorts*.
- Uniform shirt Colour 2 - enter the dominant colour of the team's alternative uniform shirt*.
- Uniform shorts Colour 2 - enter the dominant colour of the team's alternative uniform shorts*.
- Uniform shirt Colour 3 - enter the dominant colour of the team's alternative uniform shirt*.
- Uniform shorts Colour 3 - enter the dominant colour of the team's alternative uniform shorts*.

* please write as "light blue" or "dark blue" ... not only "blue"



4. Submission and Confirmation of Final Entries

Detailed instructions on how to perform athlete and group inscriptions in eSEQ is **available in the Registration and Accreditation Manual**. NOCs must submit and confirm the names of all athletes who will be competing in EYOF Maribor 2023 **by 23:59 Slovenian Standard time (GMT+2) on 10 July 2023 via the eSEQ**. The Final Entries Report will then be generated.

4.1. National Federation (NF) and National Olympic Committee (NOC) approval

When submitting the entries, NOCs must confirm that the respective NF has reviewed and verified each athletes' entry listed in the Final Entries Report pertaining to its sport. NOCs should be able to provide documentation confirming that this verification was conducted with the relevant NF for each athlete if requested.

Upon the submission of entries in eSEQ, the appointed NOC eSEQ user agrees that:

- All athletes listed in the Sport Entries Report are consistent with the NOC's online entry submission process.
- No additional entries will be submitted unless there is a need for replacement that complies with the conditions of the Late Athlete Replacement Policy.
- All the submitted entries listed in the Sport Entries Report have been brought to the notice and been advised by the National Federation (NF) in concern.
- The NOC has available documents attesting this verification was conducted with the corresponding NF for each athlete.

5. Late Athlete Replacement and Withdrawal

5.1. Late athlete replacement policy

Where injury, urgent medical problems, or other exceptional circumstances arise after the closure of entries on 10 July 2023 (Sport Entries / Short List deadline), it is possible to make a late athlete replacement as long as the athlete is registered in the Long List. Late Athlete Replacement policy comes into effect from 11 July 2023. Athletes can be replaced up to the time of the Team Leaders' Meeting before competition for the relevant Sport/Discipline/Event. The replacement must be approved by the EOC, after consultation with the EFs and the EYOF 2023.

Late Athlete Replacement will be only possible provided that the substitute (replacement) athlete:

1. is eligible to take part in the EYOF Maribor 2023 and
2. has been registered on the Long List by 26 June 2023.

The "Late Athlete/Official Replacement and Withdrawal form" must be duly filled out by the NOC, for the athlete being substituted (replaced) and the substitute (replacement) athlete. NOCs may submit the form with all relevant documentation (in case of injury with a valid medical certificate or supporting document for the replaced athlete) by e-mail to accreditation@eyof-maribor.com, sport@eyof-maribor.com and the EOC Sports Director sport@eurolympic.org for approval. Applications with missing information will not be processed.

5.2. Athlete withdrawal

NOC may withdraw an athlete after the closure of the Short List, for athletes right up to the Team Leaders' Meeting for the relevant Sport/Discipline/Event. A duly filled "Late Athlete/Official Replacement and Withdrawal form" must be sent by email to accreditation@eyof-maribor.com, sport@eyof-maribor.com and sport@eurolympic.org.

The participation fee will not be reimbursed if a withdrawal occurs.